

# Instructions to reset password

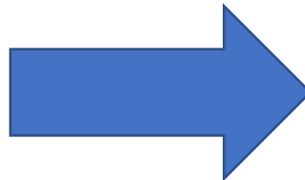
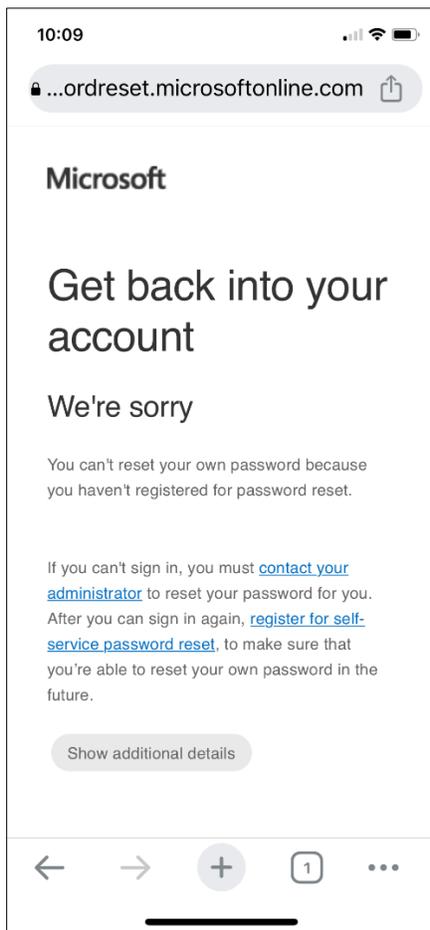
Follow these steps:

- Open a browser (ex: Google Chrome)
- Type the password reset website inside the address bar: <https://aka.ms/sspr>

Or <https://passwordreset.microsoftonline.com/>

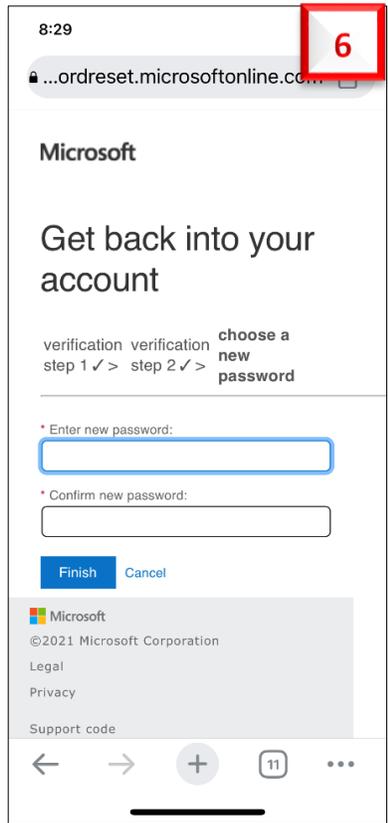
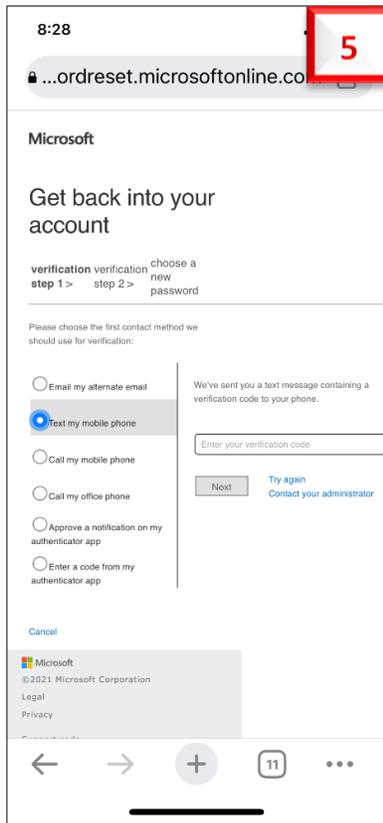
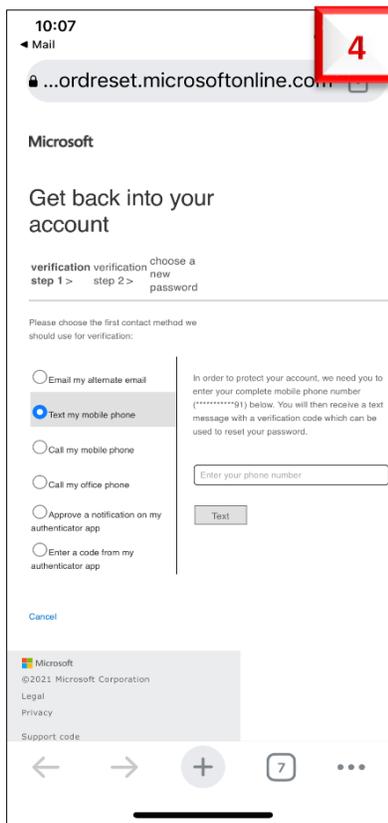
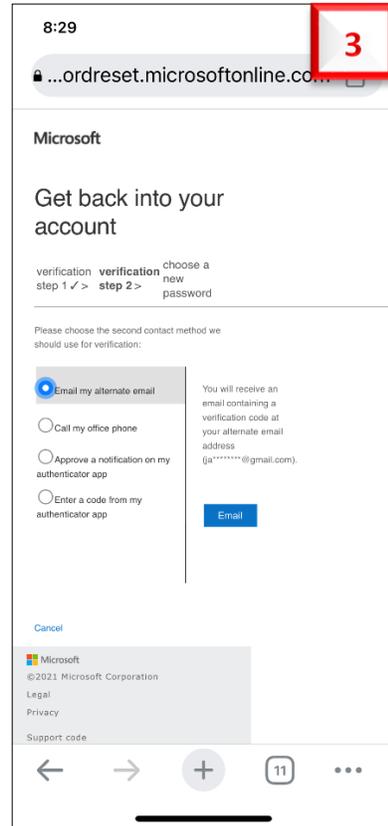
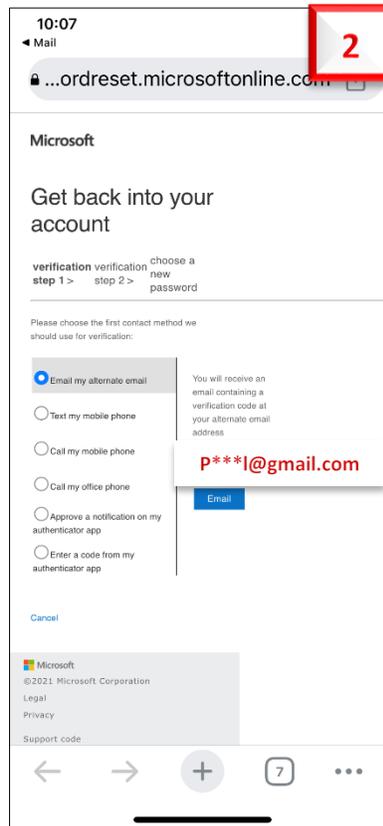
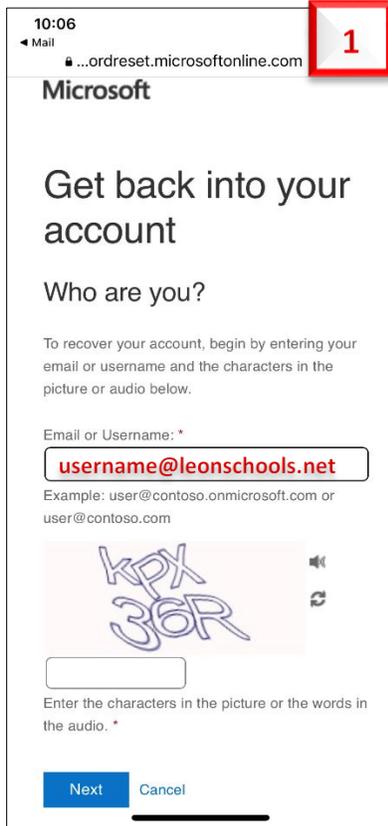
Password length must be at least 8 characters. It must have 3 out of these 4 characters: 1 Uppercase, 1 lowercase, 1 character, and 1 number.

If the user gets a message that can't reset the password it is because the user must previously complete Security info in Microsoft 365 <https://mysignins.microsoft.com/security-info>

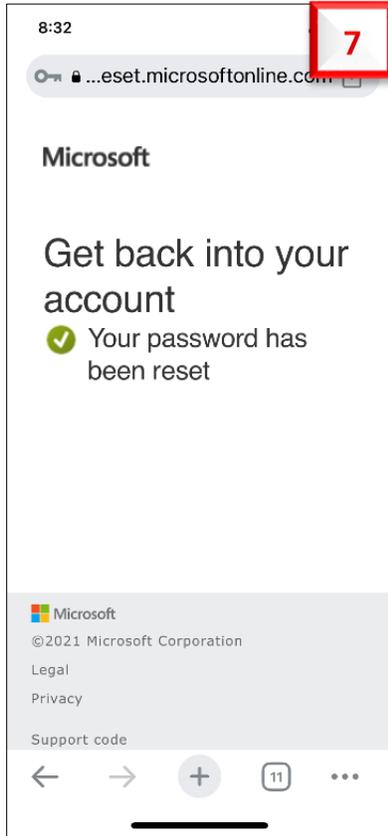


The user must complete Security info in Microsoft 365.  
Visit <https://mysignins.microsoft.com/security-info>

# Instructions to reset password



# Instructions to reset password



The user will receive a password reset notification from [msonlineservicesteam@microsoftonline.com](mailto:msonlineservicesteam@microsoftonline.com)

